

# University of Hawaii Maui College

## ENG 10 - Reading and Writing Fundamentals

1. **Course Alpha.** Please click on the ? to the right for help.

ENG

2. **Course Number.** Please click on the ? to the right for help.

10

3. **Course Title/Catalog Title.** Please click on the ? to the right for help.

Reading and Writing Fundamentals

4. **Number of Credits.** Please click on the ? to the right for help.

3

5. **Contact Hours/Type.** Please click on the ? to the right for help.

- Hour lecture (3)

6. **Course Description.** Please click on the ? to the right for help.

Develops fundamental writing, reading, and study skills.

7. **Pre-Requisites.** Please click on the ? to the right for help.

Placement at ENG 10.

8. **Co-requisites.**

None.

9. **Recommended Preparation.**

None.

10. **Is this a cross-listed course?** Please click on the ? to the right for help.

NO

11. **Reason for Proposal.** Why is this course being proposed or modified? This question requires specific information as part of the explanation. Please click on the ? to the right for help.

This course is being proposed to accord with a UHCC system-wide agreement to align elements of developmental curriculum. ENG 10 replaces existing course, ENG 15.

12. **Effective Semester and Year.** For new or modified courses, the effective year is one year from the semester proposed. For example, if proposed in Spring 2012, the effective semester is Spring 2013. Please click on the ? to the right for help.

Spring 2015

13. **Grading Method.** What grading methods may be used for this course? Please click on the ? to the right for help.

- Other, use next box (0)

Letter grade only (including N grade)/No Audit

14. **Is this course repeatable for credit?** How often can this course be counted toward a degree or certificate? Please click on the ? to the right for help.

NO

**15. Course Student Learning Outcomes (SLOs). DO NOT ENTER TEXT IN THE TEXT BOX BELOW. Click on the yellow button "COURSE LEARNING OUTCOMES" and enter in that screen. Please click on the ? to the right for help.**

Course SLO/Competency	A	B	C	D	E	F	G	H	I	J
Perform basic writing process steps including drafting, revising, and editing.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Write short compositions that have main ideas with supporting details.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>					
Write summaries of basic texts.	<input checked="" type="checkbox"/>									
Identify and correct basic sentence-level errors.	<input checked="" type="checkbox"/>								<input checked="" type="checkbox"/>	
Effectively use basic-level vocabulary.	<input checked="" type="checkbox"/>						<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Comprehend various types of basic-level written and visual materials.						<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Demonstrate application of varied reading strategies to basic-level texts.								<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>

**LEGEND**

- A. Write coherent simple and compound sentences.
- B. Explore ideas through pre-writing strategies.
- C. Draft and revise basic writing assignments to focus on a main point and to develop ideas.
- D. Apply basic grammar, mechanics, and punctuation knowledge to sentence level proofreading.
- E. Analyze basic writing assignments to meet audience, purpose, and assignment requirements.
- F. Identify main ideas, supporting details, and conclusions in reading assignments.
- G. Employ vocabulary building strategies.
- H. Demonstrate study skills techniques.
- I. Use various resources to support learning.
- J. Locate specific information in reading material.

Course SLO
Perform basic writing process steps including drafting, revising, and editing.
Write short compositions that have main ideas with supporting details.
Write summaries of basic texts.
Identify and correct basic sentence-level errors.
Effectively use basic-level vocabulary.
Comprehend various types of basic-level written and visual materials.
Demonstrate application of varied reading strategies to basic-level texts.

**16. Course Competencies. DO NOT ENTER TEXT IN THE TEXT BOX BELOW. Click on the yellow button "COURSE COMPETENCIES/ISSUES/SKILLS" and enter text in that screen. Course competencies are smaller, simpler tasks that connect to and facilitate the SLOs.**

Competency
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Write coherent simple and compound sentences.
Explore ideas through pre-writing strategies.
Draft and revise basic writing assignments to focus on a main point and to develop ideas.
Apply basic grammar, mechanics, and punctuation knowledge to sentence level proofreading.
Analyze basic writing assignments to meet audience, purpose, and assignment requirements.
Identify main ideas, supporting details, and conclusions in reading assignments.
Employ vocabulary building strategies.
Demonstrate study skills techniques.
Use various resources to support learning.
Locate specific information in reading material.

**17. Recommended Course Content and Timeline. The course content facilitates the course competencies. Course content may be organized by weeks, units, topics or the like.**

14-16 weeks	Writing process strategies
14-16 weeks	Basic grammar, mechanics, and punctuation review
14-16 weeks	Reading techniques
4-16 weeks	Study skills strategies

**18. Program Learning Outcomes. DO NOT ENTER TEXT IN THE TEXT BOX BELOW. Click on the yellow button "PLOs" and enter text in that screen. Program Student Learning Outcomes (PLOs) supported by this course. If you are not a "program" use the Liberal Arts PLOs, view them by clicking on ? icon to the right.**

This is a pre-college course that prepares students to demonstrate PLOs in subsequent college level courses.

**19. College-wide Academic Student Learning Outcomes (CASLOs). FIRST, fill out the CASLO grid located in the UHMC tab above. Click on the HELP icon for tips on determining support for the CASLOs and indicate your choices below by clicking on the box in front of each supported CASLO. NOTE: Our campus does not use the Preparatory Level, Level 1 and Level 2 designations in the chart below.**

	<b>Creativity</b> - Able to express originality through a variety of forms.
	<b>Critical Thinking</b> - Apply critical thinking skills to effectively address the challenges and solve problems.
	<b>Information Retrieval and Technology</b> - Access, evaluate, and utilize information effectively, ethically, and responsibly.
	<b>Oral Communication</b> - Practice ethical and responsible oral communications appropriately to a variety of audiences and purposes.
	<b>Quantitative Reasoning</b> - Synthesize and articulate information using appropriate mathematical methods to solve problems of quantitative reasoning accurately and appropriately.

<input checked="" type="checkbox"/>	<b>Written Communication</b> - Write effectively to convey ideas that meet the needs of specific audiences and purposes.
<input checked="" type="checkbox"/>	Preparatory Level

GenED SLO
Written Communication - Write effectively to convey ideas that meet the needs of specific audiences and purposes.

**20. Linking. CLICK ON CHAIN LINK ICON IN UPPER RIGHT HAND CORNER TO BEGIN LINKING. Please click on the ? to the right for help.**

**21. Method(s) of delivery appropriate for this course. Please click on the ? to the right for help.**

- Classroom/Lab (0)

**22. Text and Materials, Reference Materials, and Auxiliary Materials. Please click on the ? to the right for help.**

Appropriate text(s), computer programs, and other materials will be chosen by the instructor at the time of the course.  
 Examples include:  
 Pearson *MvSkillsLab*  
 Immel, Constance, and Florence Sacks. *Sentence Dynamics*. 7th ed. New York: Pearson/Lonman. 2008.  
 Langan, John. *Sentence Skills with Readings*. 5th ed. McGraw-Hill, 2013.

**23. Maximum enrollment. Please click on the ? to the right for help.**

20

**24. Particular room type requirement. Is this course restricted to particular room type? Please click on the ? to the right for help.**

NO

**25. Special scheduling considerations. Are there special scheduling considerations for this course? Please click on the ? to the right for help.**

NO

**26. Are special or additional resources needed for this course? Please click on the ? to the right for help.**

No.

**27. Does this course require special fees to be paid for by students? Please click on the ? to the right for help.**

NO

**28. Does this course change the number of required credit hours in a degree or certificate? Please click on the ? to the right for help.**

No.

**29. Course designation(s) for the Liberal Arts A.A. degree and/or for the college's other associate degrees. Please click on the ? to the right for help.**

Degree	Program	Category
Associate in Arts:		

AS:		
AAS:		
BAS:		
Developmental/ Remedial:	Remedial	

**30. Course designation(s) for other colleges in the UH system.**

Eng 10, UHCC.

**31. Indicate the year and page # of UHMC catalog referred to. For new or modified courses, please indicate the catalog pages that need to be modified and provide a sheet outlining those changes.**

p. 115 of the 2013-2014 UHMC Catalog  
p. 76 of the 2013-2014 UHMC Catalog (include in N grading)

**32. College-wide Academic Student Learner Outcomes (CASLOs). Please click on the HELP icon for more information.**

Standard 1 - Written Communication Write effectively to convey ideas that meet the needs of specific audiences and purposes.		
Outcome 1.1 - Use writing to discover and articulate ideas.		3
Outcome 1.2 - Identify and analyze the audience and purpose for any intended communication.		3
Outcome 1.3 - Choose language, style, and organization appropriate to particular purposes and audiences.		3
Outcome 1.4 - Gather information and document sources appropriately.		1
Outcome 1.5 - Express a main idea as a thesis, hypothesis, or other appropriate statement.		3
Outcome 1.6 - Develop a main idea clearly and concisely with appropriate content.		3
Outcome 1.7 - Demonstrate a mastery of the conventions of writing, including grammar, spelling, and mechanics.		3
Outcome 1.8 - Demonstrate proficiency in revision and editing.		3
Outcome 1.9 - Develop a personal voice in written communication.		3
Standard 2 - Quantitative Reasoning Synthesize and articulate information using appropriate mathematical methods to solve problems of quantitative reasoning accurately and appropriately.		
Outcome 2.1 - Apply numeric, graphic, and symbolic skills and other forms of quantitative reasoning accurately and appropriately.		0
Outcome 2.2 - Demonstrate mastery of mathematical concepts, skills, and applications, using technology when appropriate.		0
Outcome 2.3 - Communicate clearly and concisely the methods and results of quantitative problem solving.		0
Outcome 2.4 - Formulate and test hypotheses using numerical experimentation.		0

Outcome 2.5 - Define quantitative issues and problems, gather relevant information, analyze that information, and present results.		0
Outcome 2.6 - Assess the validity of statistical conclusions.		0
Standard 3 - Information Retrieval and Technology. Access, evaluate, and utilize information effectively, ethically, and responsibly.		
Outcome 3.1 - Use print and electronic information technology ethically and responsibly.		0
Outcome 3.2 - Demonstrate knowledge of basic vocabulary, concepts, and operations of information retrieval and technology.		0
Outcome 3.3 - Recognize, identify, and define an information need.		0
Outcome 3.4 - Access and retrieve information through print and electronic media, evaluating the accuracy and authenticity of that information.		0
Outcome 3.5 - Create, manage, organize, and communicate information through electronic media.		0
Outcome 3.6 - Recognize changing technologies and make informed choices about their appropriateness and use.		0
Standard 4 - Oral Communication Practice ethical and responsible oral communications appropriately to a variety of audiences and purposes.		
Outcome 4.1 - Identify and analyze the audience and purpose of any intended communication.		1
Outcome 4.2 - Gather, evaluate, select, and organize information for the communication.		0
Outcome 4.3 - Use language, techniques, and strategies appropriate to the audience and occasion.		1
Outcome 4.4 - Speak clearly and confidently, using the voice, volume, tone, and articulation appropriate to the audience and occasion.		1
Outcome 4.5 - Summarize, analyze, and evaluate oral communications and ask coherent questions as needed.		0
Outcome 4.6 - Use competent oral expression to initiate and sustain discussions.		1
Standard 5 - Critical Thinking Apply critical thinking skills to effectively address the challenges and solve problems.		
Outcome 5.1 - Identify and state problems, issues, arguments, and questions contained in a body of information.		2
Outcome 5.2 - Identify and analyze assumptions and underlying points of view relating to an issue or problem.		1
Outcome 5.3 - Formulate research questions that require descriptive and explanatory analyses.		0
Outcome 5.4 - Recognize and understand multiple modes of inquiry, including investigative methods based on observation and analysis.		1
Outcome 5.5 - Evaluate a problem, distinguishing between relevant and irrelevant facts, opinions, assumptions, issues, values, and biases through the use of appropriate evidence.		1
Outcome 5.6 - Apply problem-solving techniques and skills, including the rules of logic and logical sequence.		1
Outcome 5.7 - Synthesize information from various sources, drawing appropriate conclusions.		0
Outcome 5.8 - Communicate clearly and concisely the methods and results of logical reasoning.		0

Outcome 5.9 - Reflect upon and evaluate their thought processes, value system, and world views in comparison to those of others.		1
Standard 6 - Creativity Able to express originality through a variety of forms.		
Outcome 6.1: Generate responses to problems and challenges through intuition and non-linear thinking.		2
Outcome 6.2: Explore diverse approaches to solving a problem or addressing a challenge.		1
Outcome 6.3: Sustain engagement in activities without a preconceived purpose.		1
Outcome 6.4: Apply creative principles to discover and express new ideas.		1
Outcome 6.5: Demonstrate the ability to trust and follow one's instincts in the absence of external direction		2
Outcome 6.6: Build upon or adapt the ideas of others to create novel expressions or new solutions.		1

### 33. Additional Information